



WORD SIGNS
MADE EASY

Mrs. M. A. Hardcastle



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Class Z 56

Book .H 252

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1902

WORD SIGNS MADE EASY

OR

Word-Sign Sentence Dictation Book

BY

MRS. M. A. HARDCASTLE



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by Mrs. M. A. Hardcastle, Mensing Bldg.



Preface.

THIS book is devoted entirely to word signs. Sentences have been made from word signs almost exclusively, and have been prepared with great care in order that all the word signs would be embraced in as few sentences as possible, so that the pupil in writing these exercises will soon become familiar with the word signs, without first having to commit them to memory and then use them in writing afterward, which is double work.

The greatest task the pupil has in the primary work of the study of shorthand, is to commit the word signs. Then after they think they have them thoroughly learned, and attempt to take them out of the list and start to write, they find they still are not sure of position, which makes slow work for the student, and tedious for the teacher to watch carefully and see that they use them properly, *as word signs must go to their position.*

The correct signs are here placed under the longhand words and the pupil writes the sentences correctly and learns the word signs while he writes, thus taking away the feeling "I can never commit them," which every student experiences when the word signs are reached, and many have become discouraged and would not go on with the work on that account. I have tried the method adopted by this book and find that the pupil after writing the sentences a few times knows the signs, and rather enjoys writing them; hence "Word Signs Made Easy," is of value to both student and teacher.

Introduction.

THE object of this book, "Word Signs Made Easy," is to lessen the work of both teacher and pupil, by making what has heretofore been a "bug-bear" to every shorthand learner, a pleasant and agreeable task.

If the student writes and re-writes these sentences, which contain all the Pitmanic word signs, he will have unconsciously committed them without knowing *when* or *how* but they will be *there*, ready for use, in their proper positions, when he is ready for dictation.

The use of this book does not necessarily shorten the Course—simply a triumph over the old method of memorizing long lines of abstract words in groups like the following, "by, be, to-be,"—"each, which, much," etc., which most surely retards speed in writing, long after the student is doing practical work in phonography, as he will invariably stop to say the group in his mind before writing the character in its right position, therefore I can recommend this work for use in all schools and colleges using the Pitmanic system, as one of the greatest helps of the age.

To the Student.

HAVING familiarized yourself with the word signs, etc., set forth in this book, your next step is to take dictation and transcribe same on the typewriter. Before doing so, a few words might be said in regard to this important part of your work. There is a tendency on the part of so many pupils to hurry, thinking that speed is the one necessary requisite to success. Do not do this, but rather cultivate the habit of carefulness from the first, especially do not strike wrong letters on the machine, and if you do, either erase neatly or re-write. Do not place your work on file for correction until you have looked over it carefully, correcting all errors you may find; this will help the teacher in forming an opinion of your general work. You may read your notes well and may transcribe quickly, but if the copy appears on the file full of mistakes, the teacher cannot help but think that such student will not make a successful stenographer; therefore, in order to make yourself a valuable office assistant, be neat, careful, accurate, and above all, do not speak business matters outside of your office, and you will by so doing command the confidence and respect of your employer.

VOWEL AND DIPHTHONG SIGNS.

Light Ticks.

| | | | |
|-------|----------|----|----------|
| · the | ∖ of | or | / on-he |
| · a | ∖ an-and | to | / but |
| | | | / should |

Heavy Ticks.

| | | | |
|-----------|---------|----------|---------------|
| ∖ all | already | awe | / ought-ought |
| ∖ two-too | before | o | / who |
| | | ! owe-oh | |

| | | |
|-----------|-------|----------|
| ∩ we-with | ∨ I | ∩ what |
| ∩ were | ∧ how | ∩ would |
| ∪ ye-year | | ∩ beyond |
| ∪ yet | | ∩ you |

Brief "W" scale according to Dot and Dash Vowel sounds.

Heavy Dot and Dash vowel sounds.

| | |
|-------|-------|
| ∩ wē | ∩ wāw |
| ∩ wā | ∩ wō |
| ∩ wāh | ∩ wōo |

Light Dot and Dash vowel sounds.

| | |
|------|-------|
| ∩ wī | ∩ wō |
| ∩ wē | ∩ wī |
| ∩ wā | ∩ wōo |

Brief "Y" scale according to Dot and Dash vowel sounds.

Heavy Dot and Dash vowel sounds.

| | |
|-------|-------|
| ∪ yē | ∩ yaw |
| ∪ yā | ∩ yō |
| ∪ yah | ∩ you |

Light Dot and Dash vowel sounds.

| | |
|------|-------|
| ∪ yī | ∩ yō |
| ∪ yē | ∩ yū |
| ∪ yā | ∩ yōo |

WORD SIGNS MADE EASY.

1. I said you should not pay a dollar for that article. It is too much.
v p a c u l l e a l o /
2. I think all the above number can account for the change in the count.
v (' . l - - - l . /)
3. On toward the end they held only one half of what they were to hold.
' . ((e e e e) (e e r
4. It would yet be well with you and yours if ye would keep none of them
l e v l c a b (v e - - - (
5. He got so good as well as so great that he was particularly peculiar.
' -) - . (.) - (') ' \
6. But did he do most of the work as fully as it was done a long time ago.
l ' l a ' i v e e . l) l c l -
7. It will take some time to turn their belief unless we likewise believe.
l (l l l l v) e e c e e e
8. Two of the twelve were so very near that it seemed they might get over.
' . l e) e e (l a (- -)
9. They told me the three had gone together as heretofore and would return.
(l r .) l - e . y e e v
10. He was again able to take advantage of the wise opinion of the general.
') - l l / i d e e ' l
11. Whether or no, when or where you next will be you must do what is just.
l e e e e e e e e e e e e e e
12. If you look up the fact that followed, there were really a thousand there.
l e e e e e e e e e e e e e e

WORD-SIGN SENTENCE DICTATION BOOK.

13. For aught any one can tell the dear child was cared for from the first.

14. A year ago the gentleman said the gentlemen went beyond their credit.

15. The work of yesterday was gone over to render report of phonographer.

16. Whichever way you turn, you will do well to have a practical purpose.

17. May be he was mistaken when he said woman had influence with women.

18. Nevertheless the letter probably gave the character of the business.

19. It is my determination to read and practice though at a disadvantage.

20. They forgot to mention the real per cent. which was given him before.

21. It is evident that the true characteristic of man is to follow danger.

22. More than ten came in answer to call of the Committee to take territory.

23. About the quality of the merchandise, it might make little difference.

24. The thought was this, that sometime they had read their part better.

WORD SIGNS MADE EASY.

25. After another failure of that kind, they will look into the difficulty.

26. Surely it is necessary the firm be in earnest about common necessity.

27. It is certain we are almost a week behind on material to make up stock.

28. He was very independent about the manuscript in his magazine till now.

29. To determine the relation of spirit to matter is indeed quite difficult.

30. If she has not already thanked them before, she must thank each at once.

31. We shall be indebted to him if he improve on an improved improvement.

32. Though you are often somewhat under, you are ever among those to help.

33. If it is indispensable, do nothing which will seem to make it impossible.

34. I think they usually give the usual amount of stenographic instruction.

35. Nobody will arrange to appear against the testament, however inconsistent

36. Mr. and Mrs., with the Misses, went from the United States to England.

WORD-SIGN SENTENCE DICTATION BOOK.

37. It's enough that every eye is on the Holy Land, peopled with His people.
38. Remember, I would endeavor to suggest, that several take a position now.
39. According to that, the balance in the bankrupt bank belonged to America.
40. There was an immediate call for a hundred instead of six and twenty.
41. The subjection of the subject who was subjected seemed a great mistake.
42. All that is important is that the English see the importance of the word,
- 43 whatever it is, that has been sent out by a lord of their kingdom.
44. I cannot see how we can forget those to whom we owe our independence.
45. Then, he remarked, that the remarkable method was remarkably handled.
46. The practicability of phonographic art is practicable to the public.
47. A similarity of thought came similarly to both in a similar manner.
48. We could not ascertain the duration of time during which he was alone.

WORD SIGNS MADE EASY.

49. Wheresoever or whensoever any of them shall come it will be of interest.

50. Neither of the men may be called immediately but perhaps a month hence.

51. He was not a rapid stenographer because he did not improve opportunity.

52. Notwithstanding the peculiarity of the passenger it is peculiarly his own.

53. I intend to go, and hope to get further knowledge without difficulty.

54. Oh, are you sure your objection is not irregular or irregularly made?

55. I would also say, he never owed either of them or any other such party.

56. Accordingly, of our own accord, we ought to acknowledge his dignity.

57. The young man, whoever he is, made the remark that enclosure was medium.

58. The indiscriminate defendant had a million wherewith to defend himself.

59. Intelligence given by an intelligent person is generally intelligible.

60. The measure is magnanimous and sufficient to secure the property proper.

WORD-SIGN SENTENCE DICTATION BOOK.

61. Nor was it mere humor or more honor that the Honorable was near owner.
62. The lawyer is efficient, faithful, popular and essential to the Republic.
63. Therefore, the "Chapter" may become especially advantageous to the
64. Company that will continue to accompany the youth to his home in Europe.
65. Insignificant falsehood, tho simple, is simply significant to happiness.
66. Howsoever, except you are wholly familiar with the whole language,
67. the children will be quick to challenge your proficiency in the same.
68. To be temperate is temperance--watch that you do not forsake the cause.
69. Thus to neglect health, is highly negligent in a much higher degree.
70. As a rule it is best for a christian to forgive and rely on reality.
71. The Senior Catholic may withdraw from church in favor of the Junior.
72. The messenger is a brother to the member, who is equal to any reform.

WORD SIGNS MADE EASY.

73. If you are particular and do not approve of the idea we can suppress it.
74. I am aware, they always disagree when they describe anything domestic.
75. With respect to his respectability, I recollect he was very respectable.
76. To prove the doctrine of providence, you must have providential proof.
77. The glorious deliverance of a generation, is glory enough for the Age.
78. To collect political profit is a hazard, even if it accomplish an issue.
79. I expect I am familiar with the value of few of the highest and largest.
80. I heard the responsibility of a doctor, professor and postmaster is hard
81. You are responsible for the consequence of the consequent communication.
82. In compliance with request, I will recommend him to speak this afternoon.
83. about the larger mortgage, unless we, ourselves, unite to protect it.
84. I calculate they will allow report of railroad to be made public annually.

WORD-SIGN SENTENCE DICTATION BOOK.

85. Roll call--then, forward, onward, was a frequent, awful, universal command.
86. I have seen with astonishment the legible, not illegible writing of his
87. Holiness, in behalf of an humble historian, who will yet astonish us all.
88. Until now it was somewhat singular but due to myself that I derive aid.
89. Between them, they applied whatsoever money there was to acquit themselves.
90. Whence cometh he, of whom mention is seldom made throughout the country?
91. Commercially, it is probable the men will see the commercial probability.
92. The Principal was principally influenced by the principle of phonography.
93. I refer to the regular regularity by which somebody was regularly sent.
94. If we did differ, we differed in a different way from men generally.
95. I am already satisfied that to satisfy anybody, will be satisfactory.
96. The satisfaction appeared to dissatisfy, but it will enlarge the estate.

WORD SIGNS MADE EASY.

97. Whoever is of use in this world, must use time, mind, natural intellect,
98. hand and heart with care, that the universe be better for his existence.
99. A representation by the representative who represented the manufacture
100. of the machinery that was manufactured for the University, is correct.
101. Anyhow, I am sure she has some object to represent before she is off.
102. Thou shalt establish a large establishment like the one we established.
103. He went to postoffice to deliver an order delivered him by the delivery.
104. However the capable stenographer remembered her capability with pleasure.
105. Forthwith he will publish an advertisement that had been published, for
106. I imagine she hath advertised in an advertising paper to advertise it.
107. It may occur that the cure is an extraordinary feature for the future.
108. I comprehend the comprehensive explanation to perform the operation.

WORD-SIGN SENTENCE DICTATION BOOK.

109. I imagined individual advancement in shorthand was altogether unusual.
110. Wisdom of accuracy is found in accurate, not inaccurate history of the
111. Government whereby question of how to govern is questionable and human.
112. I begin to fear he begun, or rather began to organize dissatisfaction.
113. It may happen that the Union Express may experience delay on the railway.
114. We almost hesitate to take such liberty without we first consider well.
115. I comprehend the actual consideration was confidential, the abundant.
116. The circumstances which envelop a circumstance that gave circumstantial
117. evidence of guilt to subsequent testimony proved the man herein guilty.
118. I went from New York to Iowa, through New Jersey, Pennsylvania and Ohio.
119. Massachusetts is in the East, Virginia, North and South Carolina, South.
120. The District of Columbia is the Capitol of the United States of America.

WORD-SIGN SENTENCE DICTATION BOOK.

1. At-all-events he-is as-great-as we at-first thought as-it-will appear.
h e s c f p q
2. Do the work as-fast-as, as-well-as and as-soon-as you-can at-all-times.
l v e o m h
3. Dear-Sir: I-trust-that the bill-of-lading went by-the-first. Yours-truly.
h y . w c > f
4. For-the-first-time he could-not collect-on-delivery for goods in-stock.
h . ~ f l e t
5. He-may have-had list-price that-is in-order-to deliver free-on-board.
h c b e f m
6. He-has just-been and is-not to do-it as he has-not ability such-as-we.
s . f . e . l . e v h e
7. He said as-would I-have, each-will have-been so-that such-will be there.
' p e u / y } p \ j
8. It-is not at-all as-we at-the-first should-have to-do for-the-first-time.
b . f e j l r h
9. I-am I-am-not I-may I-may-not I-do I-do-not I-have I-have-not, I-will-not.
v ~ v ~ v ~ 1 j l e v
10. In-the-first-place he did-not, in-the-second-place I do-not care for it.
h . j e v j e l l
11. If-it is-as in-our case and as is-his, it-will-have-had more-than enough.
l o e . . o e m n
12. I think they-will do, if they-are very much larger-than any of-these.
v ((l l)) / j ~ e

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13. I would say that which-would-have to-be or that which ought to-be can-be.
v))))))))))
14. If it-is-impossible in-some it will-be in-as-many of-it as it-may be seen.
)))))))))))
15. In-response-to your favor we-enclose herewith the amount. Very-respectfully
)))))))))))
16. I regret-to-say in-regard-to his-own it-will-have to-have name upon-it.
v))))))))))
17. If he gave-it at-all he must give-it over-and-over-again to every-one.
)))))))))))
18. If you should-do that which-will-have to-be done each-will-have his part.
)))))))))))
19. It-ought-to-have-had and it-would-have-had and it is-said-to-have it all.
)))))))))))
20. It-is as-it-were by-way-of-illustration as-is and should-be, first-class.
)))))))))))
21. In-respect-to that matter, I-will see that such-as-will go are at-hand.
)))))))))))
22. It-must be each-are content though there-are not such-as-will-be ready.
)))))))))))
23. In-order-to reply aright we must know you-are in-receipt-of our last.
)))))))))))
24. Let-us consider, there-would-not be very-much with-which to settle it.
)))))))))))

WORD-SIGN SENTENCE DICTATION BOOK.

25. Much-will depend on what it-had been, what it-would, it-ought or will be.

26. On-the-other-hand it-may-be from-first-to-last just-what it-should be.

27. On-the-one-hand it-must-be the Justice-of-the-Peace will go if-you-wish.

28. On-either-hand, the circumstances-of-the-case are better-than expected.

29. Please-advise in-reference-to net-cash in post-office of New-York-City.

30. Such-were-to-have and such-are-to-have if such-were-not such-as-we-were.

31. Some-one said with-reference-to such-a-one that in-reply-to this-letter.

32. much-will-have to-be set-forth with-respect-to that which-he -knows.

33. Such-ought-to-have and such-have if such-were for-it as ought-to-be.

34. Such-cases as-his are settled by the Constitution-of-the-United-States.

35. They-are-not such-as-we-have or which-ought-to-have-had with-them now.

36. They ought-to-have out-of our-own such-as-we-were willing to take of-it.

WORD SIGNS MADE EASY.

37. This-is, that which-would-have-had and that which-have-had, of-those.
38. This-has-never been which-were-not which-are-not and which-will-not be.
39. We-are-not as-far-as we intended to-be at-any-rate as-yet as-you see.
40. We-will say at-once and at-length, as-has been said it-will not answer.
41. We have-not had-it but it-will-not signify as such-are-not at-all in use.
42. We-have that which-is-not and which-would-not do for such-would-have it.
43. Why-not? We-are they who-have and they who-can. We-remain very-truly.
44. I-will ask which-will you do which-are you to-do or which-have you done.
45. We-are-in-receipt-of your-letter of the-first instant. Yours-respectfully.
46. You-may tell me which-were-to-have or which-are-to-have the first prize.
47. Such-would-have-had and such-ough-to-have-had as such-have-had again.
48. You-are for-ever-and-ever doing that which not only improves some but all.

Writing Exercises.

SMALL CIRCLE FOR S AND Z.

gaze gauze smash seethe snatch scoop skinny geyser cask dismal
lesser listen coyness misty facility massive soothe amiss cactus
absence absentee citizen facetious resource surly house arouse tasty
sways aches sorrows phthisic.

LARGE CIRCLE FOR SES AND ZES.

possess possesses excessive exhaust desist accuses sauces effaces
exercises Texas amuses capsizes successes sausages syzygy saucer
races Cicero system.

LOOPS FOR ST AND STR.

stuff stung stubby housed hoist waste socialistic amassed chemist
copyist utmost annexed amethyst mixed papist thickest duster de-
ceased faster lobster teamster coaster taskmaster minister monster.

BRIEF SIGNS FOR W AND Y.

wide wait wax waxes waxed swig swung dissuade worry qualm
untwist unyoke yellow yelp unworthy whistle esquire twin twain
require choir weary willow quickly quench squire squash qualmish
quake.

CONCURRENT VOWELS.

pious Dewey doughy payee stoic riot duelist dower mania Powell
iota showy squeal squaws squeeze squall squalor.

WORD SIGNS MADE EASY.

HALF LENGTHS.

doomed dilate ingot gimlet nipped ranged wrenched magnet limit
rectify emulate merit demerit asked notify codify hashed wreathed
thatched refit armed method gnashed rushed hatched elevate assert
associate assimilate cocoanut emaciate novitiate inviolate nightcap
notebook ratified ratifier warded worded hinted litigated innovated
emaciated melted elevated malted renovated located evacuated as-
similated vacated polluted ignited admitted accumulated meted
matted limited shouted rivited lifted lighted wilted arrested resisted.

L HOOKS.

cloth clothed club climate clutched clapped clubbed clashed accli-
mate playmate pledged flesh flapped flamed flashed estimable bleach
brushel penal shelf kimmel help.

R HOOKS.

utter tree fray throws harvest murder dinner color approach
grubbed dragged drummed Bridget throbbled trilled lurk dirk burn
bairn.

SPL SPR.

explode exploit disabled settled saddle supplied cycle seclude sable
split sobered strayed secrete sprat spread strut bowsprit discreet
described disperse desecrate dishonored.

N HOOKS.

persuasion hansom transit strained screen frowned crowned grinned
train plain print shrine flaunt flaunts flaunted brunt clean friend

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friends tints paints attend second plaintiff printer brandish blondes
blinds frontier flints chagrin plunder punster dance danced.

F AND V HOOKS.

strive drive drives deprive deprives retrieve engrave engraver cough
coughed cuff heifer rival rivalry dive dives roof rave raves achieve
puff abaffed doff devise advise.

IN EN UN HOOKS.

inspire uninspired uninstructional unstrung instrument insult unso-
licit unsurmised insert enslave inseparable.

SN AND SHUN HOOKS.

passion lotion motion notion session national exception fashion
passionate application facetious elocutionist annexation arson
arsenic medicine Wisconsin magazine mason masonry decision dis-
position compensation pulsation.

SHADING AND LENGTHENING.

scamper renter winter water cumbered pamper unanchored unfetter
finger lumber linger falter matter mother lighter letter hither
weather.

TICK FOR H.

hem hum whether hamper hampered hemmer whistle horse what
whet whine whale harm harmless.

WORD SIGNS MADE EASY.

DISJOINED WORDS.

punishment substitute institute misapplied instrumentality olden
meanwhile oldish propound dreadful peacefulness harmfulness
impend impugn by-path ungratefulness appropriateness brightness
faithfulness undermined denser upholsterer all-unconscius.

PREFIXES AND AFFIXES.

concoct concomitant concrete complain complex confident cum-
brance cognomen cognate condemn contraband contradiction coun-
termine counterpart counterbalance countermand incumbent incum-
brance incompetent encompassed inconsistent uncompromising un-
controlled recognition unrecognition irreconcilable recompense re-
consider discomfit discomfort magnanimity magnetism magnetic
magnetize magnificence magnify magnitude circumvent circumfer-
ence circumscribe circumnavigate self-assumed self-contradiction
self-pleasing self-praise self-evident self-important self-dependent
self-destruction her-own-self one's-self your-own-self our-ownself
self-destruction self-esteem self-interest forewarn forfeiture fore-
known forepart forsake forefather foreground foreman fashionable
pardonable accountable sensibly responsible insensible friendship
hardship workmanship clerkship himself ourselves themselves my-
self fellowship guardianship copartnership partnership horsemanship
meeting pleading treating debiting meetings pleadings beatings
knowingly willingly hesitatingly understandingly manhood false-
hood neighborhood womanly detrimental shortly regimental sup-
plemental all-commanding all-comforting All-Fools-Day all-consider-
erate all-absorbing.

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PUNCTUATION.

| | | | |
|-------------|-----|---------------|----------------|
| Period | x / | Hyphen | // |
| Semicolon | ; | Emphasis | ----- ~~~~~ |
| Colon | . | Capitalizer | // |
| Comma | , | Interrogation | ? |
| Dash | — | Exclamation | ! |
| Parenthesis | () | Et Cetera | ⋮ |

SIGNS USED BY REPORTERS.

Hear, hear

Hissing

Applause

Laughter

Omission, blank

or something unfinished.



FIGURES.

For speed in writing numbers, figures should be used—except 1-6-11 which would conflict with shorthand notes—using the shorthand signs for hundredths, thousandths, millions, etc., thus:

3 28 (, 8 (425, 190 (318, 54 (125

Letters.

NEW YORK CITY, N. Y.,
Oct. 14, 1900.

MISS NELLIE McCONNELL,
617 Pocono St.,
Baltimore, Md.

DEAR MISS McCONNELL:

Replying to your esteemed favor of recent date, would say that we can accommodate your party with two comfortable communicating rooms for from fifty-two to sixty dollars per week, terms varying according to size and location of the rooms.

An elevator runs from the street level to all floors and the rooms are located on either side of spacious halls which makes them all very desirable.

We enclose one of our Booklets which will acquaint you with further information relative to our Hotel, etc.

Trusting that we may have the pleasure of entertaining you at the Binghampton, and assuring you of our best efforts to please and make you comfortable while with us, we remain,

Yours very respectfully,

J. W. CLINTON, Mngr.

ATLANTIC CITY, N. J., July 15, 1900.

MR. J. W. McINTIRE,
345 Broadway,
New York City, N. Y.

DEAR SIR:

We are in receipt of your esteemed inquiry of the 13th inst. and in reply to same we have to say that we can give you good

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rooms and excellent accommodations for yourself, wife, maid and children, at the rate of one hundred and twenty dollars per week. This would be on the first sleeping floor, ocean side of the house, but would not include private bath, which accommodation would be charged for extra.

Our Hotel contains every convenience, including passenger elevator, sun parlor, electric lights, bells, etc. It is located on the Boardwalk, near the merry-go-round and all other amusements.

Should you decide to patronize us during your visit to the seashore, we would suggest that you advise us as early as possible when you expect to be here, so that we can reserve rooms for you, as we are almost entirely booked for the coming season.

Our coach and coachman meets all trains and he will look after yourself and baggage.

Very truly yours,

ATLANTIC HOTEL CO.

ATLANTIC CITY, N. J.

Oct. 13, 1901.

F. W. JAMISON, ESQ.,
625 Pennsylvania Ave.,
Pittsburg, Pa.

DEAR SIR:

This will introduce Mr. Edward Brown, the young man of whom I spoke as being competent to fill the position now vacant in your office. He is honest, intelligent, rapid and accurate in his work, and having had experience in your line of work should be valuable to you in many ways.

A trial will prove his worth.

Yours very truly,

J. W. JACKSON.

WORD SIGNS MADE EASY.

ATLANTIC CITY, N. J.,
Oct. 16, 1901.

J. W. JOHNSON, ESQ.,
325 North 15th St.,
Philadelphia, Pa.

DEAR SIR:

In accordance with your request, I herewith make formal application for the position in your office as book-keeper and correspondent.

During our conversation yesterday you asked if I could give you good references. I take pleasure in enclosing several from prominent men in whose employ I have been. I trust that you will give me a trial and assure you that I will take an interest in your work and endeavor to give satisfaction.

Hoping to receive an early reply, I remain,

Yours very truly,

J. W. BLACKMAN.

NEW YORK CITY, N. Y.
Sept. 19, 1900.

GEO. W. COLBURN, ESQ.,
95 Federal St.,
Boston, Mass.

DEAR SIR:

We would call your attention to our magazine as an advertising medium, and are happy in being able to say that our patrons are greatly pleased with the results obtained through our columns, and we especially solicit your orders for our next issue (November

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number), which will be out on the twenty-fifth of the preceding month, giving you plenty of time in which to arrange your advertisement.

Very respectfully yours,

CAMDEN PUBLISHING CO.

PHILADELPHIA, PA.,

August 5, 1900.

THE PENNSYLVANIA STEEL CO.,

Pittsburg, Pa.

GENTLEMEN :

When, and at what prices could you make and ship the following:

| | | |
|----------|---------------|--------------------------|
| 25 tons, | 1-18 x 1-2, | Best Refined Iron. |
| 15 “ | 3-15 x 1-8, | “ “ “ |
| 2 “ | 1 1-4 round, | “ “ “ |
| 60 “ | 1 1-8 x 3-16, | Good Common Stock. |
| 75 “ | 1-8 x 3-8, | made from Best Muck Bar. |

These are odd sizes which we do not manufacture and which we desire to use in making up an order for a customer.

Also quote us on Pig Iron and Steel Billets by the car load, and greatly oblige,

Yours very respectfully,

AETNA IRON & STEEL CO.

WORD SIGNS MADE EASY.

NEW YORK CITY, N. Y.

Oct. 2, 1900.

MR. JAMES BROWN,
365 Broadway,
New York City, N. Y.

DEAR SIR:

I note your advertisement in this morning's *World* for a Stenographer and beg to apply for the position. Have had several years experience in that line of work, also general office work, and can give you AI references as to character, ability, etc.

Trusting that I may receive a favorable reply, I am,

Very respectfully yours,

ATLANTIC CITY, N. J.,

Sept. 18, 1900.

MR. E. F. CLARK, Pub.,
Trenton, N. J.

DEAR SIR:

We notice that you are advertising largely in many of the leading magazines and would call your attention to our publication, the *Household Companion* and the *Farmer's Friend* as advertising mediums. We have written you many many times in regard to the matter, and we trust that you will at least give our columns a trial, as all those who have done so are pleased with the results obtained.

May we not have a trial order from you?

Yours very truly,

BLACK, JOHNSON & Co.

In the Days of Pin Hooks.

Once upon a time there was a small boy who lived with his cousin on a farm which lay along a wide white strip of road which was called the "Government Pike." There was a brook which ran through the little farm, past the meadows and across the fields, disappearing finally in the big woods, a dark mysterious forest, where terrible snakes were supposed to lurk. This little brook was a veritable wonderland to the boys, and indeed there were many strange and wonderful things about it. In the lower meadow there was a huge granite boulder, half sunk in the water, and around this great rock schools of minnows could be seen. If you stood perfectly still the minnows would stay in sight, their shining forms looking like silver in the sunlight; but, if you even so much as lifted a finger the entire gathering would vanish with a whisk of their alert tails and the picture would be lost. And, in the edges of this pool, where a ponderous stone rested, were wriggling bands of tadpoles squirmily moving in blotches of inky blackness. Then, too, there were water bugs gliding across the pool swifter than spiders over a web, and sometimes the red-winged blackbird would light on a rusty stake that stood in the center of the pond and send out such a sweet clear whistle as only a boy, and a very small boy, ever hears. Further toward the red-brick farm house and on the edges of the brook were quantities of blue-flag lilies with veins in their delicate petals as fine and blue as those in a baby's wrist; and, in the summer

WORD SIGNS MADE EASY.

days there were numbers of dragon-flies, known to the boys as snake feeders; some of them were very small and blue in color, others black and white; and larger, and some others, biggest and most formidable of all, that flew menacingly toward the boys when they wandered along the brook. These creatures were well known to be in the habit of feeding the water moccasins, garter snakes and black snakes that frequented the marshy places along the brook, and they were therefore objects of terror to the urchins. Sometimes the kildee plover, gray, restless and with piercing cry, sprang up from the bare pastures and set quivering wing in the fresh June air. Sometimes a crow stalked warily about in the meadows, and always in the long warm summer days, the silent shadowy swallows wove a twisting mesh of flight above the water. Grass grew to the brook's edge, and violets, blue bells and the little starry white growth of miniature flowers peeped from the green mats of grasses. In the brook itself there were many curiosities. There were the crawfish, some of them of a rusty hue and some of them green. All of them were fond of swimming backward, and they lived in clay banks, in holes that were bored in the earth. They were fond of lurking under stones in the bottom of the pool. The boys captured many of them by wading in the shallow places and overturning the rocks where the crawfish had taken refuge. These crawfish were desperate fellows, too, and had cruel pinchers in the shape of two large claws with serrated edges; these were fastened into the victim with a leverage that made a small boy holler vigorously sometimes.

WORD-SIGN SENTENCE DICTATION BOOK.

The boys had lately found excitement in fishing for the denizens of the brook, and every day they could be found bobbing patiently at the bridges across the stream, or from its banks. How they ever learned the art of angling neither of them could have told; it seemed to have been instinctive, as a young hawk will reach for a bird, or a kitten catches a mouse; a predatory cruel instinct, maybe a relic of those dead ages when man roamed a savage and found his living with the stone spearhead, or the bone fish hook; at any rate they had found out how to fish and where fish worms could be found. Their initial trip was something to remember when everything else in life might fade away. The first nibble was a thrill of expectancy that set their hearts beating madly. The first bite was a delirium, and the first fish, flopping and tumbling in the grass, with its shining green colors, showing its fins, stretching in vain efforts to get back to the brook,—well that cannot be described. With bent pins for hooks, and with a can of red fish worms, they walked regularly to the brook and angled eagerly for the finny rovers among the pools and hollows. Their hooks were pins bent to a proper shape, and for corks they had stoppers from various medicine bottles which they had abstracted from the top shelf in a set of shelves from grandma's room.

General Release.

TO ALL TO WHOM THESE PRESENTS SHALL COME OR MAY CONCERN, GREETING: KNOW YE, that I, George Jackson, of the City of New York, in the County and State of New York, for and in consideration of the sum of one dollar, lawful money of the United States, to me in hand paid by James Harris of the same place, the receipt whereof is hereby acknowledged, have remised, released, and forever discharged, and by these presents do, for myself, my heirs, executors and administrators, remise, release, and forever discharge the said James Harris, his heirs, executors and administrators, of and from all and all manner of actions, cause and causes of action, suits, debts, dues, reckonings, sums of money, accounts, bonds, bills, specialties, covenants, contracts, controversies, agreements, promises, variances, trespasses, damages, judgments, executions, claims, and demands whatsoever, in law or in equity, which against the said James Harris I ever had, now have, or which my heirs, executors or administrators hereafter can, shall, or may have for, upon, or by reason of any matter, cause or thing whatsoever, from the beginning of the world to the day of the date of these presents.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this twenty-fifth day of January, in the year one thousand eight hundred and ninety.

GEORGE JACKSON. (SEAL)

Sealed and delivered
in the presence of
John J. Whitney.

Quit Claim Deed.

THIS INDENTURE made this day of November in the year of our Lord one thousand nine hundred

BETWEEN Anna Reynolds, Trustee, and John Reynolds, her husband, of the City of Trenton, County of Mercer, and State of New Jersey, party of the first part, and

Rebecca J. Jones, of the City, County and State aforesaid, party of the second part.

WHEREAS, Rebecca J. Jones, in accordance with the provisions of a certain Indenture made and executed on the tenth day of July in the year of our Lord one thousand eight hundred and eighty-eight between the Hollywood Beach Company, a corporation existing under the laws of the State of New Jersey, and Anna Reynolds, Trustee for Rebecca J. Jones, recorded in the Clerk's Office of Mercer County, at Trenton, N. J., in Book 126 of Deeds, folio 126, &c., has made a written request to the said Anna Reynolds, Trustee, to convey to her, the said Rebecca J. Jones, the premises contained in the aforesaid Indenture and hereinafter described. Now, therefore,

THIS INDENTURE WITNESSETH that the said party of the first part, in consideration of the sum of One Dollar, to them duly paid before the delivery hereof, hath remised, released and forever quit-claimed, and by these presents doth remise, release and

WORD SIGNS MADE EASY.

forever quit-claim to the said party of the second part, and to her heirs and assigns, all that lot, tract or parcel of land and premises, hereinafter particularly described, situate, lying and being in the City of Trenton, in the County of Mercer, and State of New Jersey, bounded and described as follows:

BEGINNING at a point in the Westerly line of Morris Avenue one hundred and eighty-five feet Southwardly from the Southerly line of Maine Avenue and running thence, (1) Westwardly parallel with Maine Avenue one hundred and twenty-five feet; thence, (2) Southwardly parallel with Morris Avenue thirty feet; thence, (3) Eastwardly parallel with Maine Avenue one hundred and twenty-five feet to the Westerly line of Morris avenue; thence, (4) Northwardly along said Westerly line of Morris Avenue thirty feet to the place of beginning, with the appurtenances and all the estate, right, title and interest, claim or demand whatsoever, of the said party of the first part therein,

TO HAVE AND TO HOLD the same unto the said Rebecca J. Jones, her executors, administrators and assigns forever.

IN WITNESS WHEREOF I have hereunto set my hand and seal this eleventh day of November, in the year of our Lord one thousand eight hundred and ninety-one.

JOHN BOWEN. (SEAL)

In the presence of

WILLIAM BLACKWELL.

Power of Attorney.

KNOW ALL MEN BY THESE PRESENTS, that I, Mary White, of the City and County of Philadelphia and State of Pennsylvania, daughter of Peter B. Cooper, deceased, have made, constituted and appointed and by these presents do make, constitute and appoint Sarah J. Cooper, of the City, County and State aforesaid (widow of Peter Cooper) my true and lawful attorney for me and in my name, place and stead, and to my use, to do all and every manner of business whatsoever, and especially to collect all manner of income which is due or may become due to me, including rents, dividends and interest on bonds or mortgages; to demand, sue for and receive of any person or persons and to give acquittances for all sums of money, debts, dues and demands whatsoever, which are due or owing or of right belonging to me, and to use all lawful means for the recovery thereof and to compound and agree for the same; to receive any moneys or valuable thing which is due or may become due to me by reason of the death of any person whatsoever or through the last will and testament of any person whatsoever; to buy and manage and sell real estate upon any terms whatsoever; to give and execute a mortgage or mortgages or to take a mortgage or mortgages upon the sale of any real estate bought, sold, managed or in any way handled under the power conferred under these presents, giving my said attorney full power to do everything whatsoever requisite and necessary to be done in the premises, as fully as I could do if personally present, hereby ratifying and confirming all that my said attorney shall lawfully do or cause to be done by virtue thereof.

IN WITNESS WHEREOF I have hereunto set my hand and seal this fourteenth day of June, A. D., one thousand nine hundred and one.

Signed, sealed and delivered }
 in the presence of }

Agreement.

THIS AGREEMENT, made this _____ day of _____ in the year of our Lord one thousand nine hundred and one, between _____ trading, &c., as John Harrington & Co., of Philadelphia, Pennsylvania, hereinafter called the Contractor, of the first part and James Henry, Josiah West and Jacob Finley, Water Commissioners of the City of Mahoning City, a municipal corporation of the State of Pennsylvania, of the second part.

WITNESSETH THAT:

1. The Contractors for the consideration hereinafter agreed to be paid to them by the said parties of the second part do covenant and agree with the said parties of the second part that they, the Contractors, will paint two stand-pipes belonging to or under the control of the Water Department of the City of Mahoning City, in accordance with and in all respects conforming to the specifications submitted by the said Water Department of Mahoning City, which said specifications are marked for identification by the signatures of the parties hereto; and that they, the Contractors will well and sufficiently furnish and provide without delay all necessary work and materials for the completion of said work.

2. In consideration of the faithful performance of the covenants and agreements entered into by the said Contractors, the said parties of the second part hereby agree to pay to the said Contractors the sum of Five Hundred Dollars (\$500) upon the completion of the work under this agreement to the satisfaction of James Jackson, Superintendent, and the acceptance of the same by the said parties of the second part hereto.

IN WITNESS WHEREOF, the said parties hereunto have duly executed these presents this _____ day of _____ A. D., one thousand nine hundred and one.

Signed, sealed and delivered }
in the presence of }

Notice of Taking Depositions.

IN THE UNITED STATES CIRCUIT COURT
For the Southern District of New York.

J. BROMWELL, *et al*,

vs.

JOHN K. PETERSON, *et al.*

Please take notice, that on the 25th day of June, 1890, at ten o'clock in the forenoon, I shall, at my office, Numbers 45 and 48 Drexel Building, New York City, begin to examine witnesses and introduce proofs on the behalf of the above cause. Said examination will be conducted before Jacob A. Jackson, Esq., a standing examiner in this Court, or other competent officer, and will be conducted and continued from day to day until completed.

You are invited to attend and cross-examine.

Respectfully,

J. EDWARD BLANK,
Defendant's Solicitor.

New York, June 20, 1890.

To J. W. WALSH,
Complainant's Solicitor.

Acknowledgment of a Deed.

PHILADELPHIA, }
PHILADELPHIA COUNTY, } *ss.:*

Before me, the subscriber, one of the Justices of the Peace, within and for the said county, personally appeared the above named Jacob White, who in due form of law acknowledged that he did sign and sealed the above indenture as his free act and deed.

IN WITNESS WHEREOF I have hereunto set my hand and seal this twentieth day of Nov., A. D., 1892.

EDWARD HOWELL,
Justice of the Peace.

WORD-SIGN SENTENCE DICTATION BOOK.

CUMBERLAND COUNTY CIRCUIT COURT.

JAMES JOHNSON

vs.

HENRY DRISCOLL,

ANDREW CONNELLY,

and

ANNIE DRISCOLL

In Ejectment.

Rule for Judgment.

This cause being regularly on list for trial at the April term of the Cumberland County Circuit Court and being called and both parties appearing and the cause being moved by the plaintiff and a jury being impaneled and sworn and the evidence offered by the parties submitted and the respective parties by their counsel being heard and the judge having charged the jury and the jury having retired to consider of their verdict come again into Court and say they find the defendants guilty of the trespass and ejectment above laid to their charge in manner and form as the said plaintiff hath hereof complained against them.

IT IS THEREUPON ORDERED, on this seventeenth day of April, A. D., one thousand nine hundred and one, that judgment final be entered against said defendants and in favor of said plaintiff and that the said plaintiff do recover against the said defendants possession of the premises aforesaid with the appurtenances and also recover against the said defendants the sum of six hundred and fifty-five dollars for its costs and charges by it in this behalf laid out and expended by the Court now here adjusted to the said plaintiff and with its assent according to the form of the statute in such case made and provided and that the said Delaware City have execution thereof, &c.

On motion of

Plumber's Specification of Work and Materials.

The Contractor shall find, provide, fix good and complete, as the progress of the work requires it, all the necessary fixtures for hot and cold water in each and every story as hereinafter called for by these specifications or shown on the plans.

Also, all soil, waste, lead and iron pipe to make the whole complete and in proper working order as shown by the drawings or hereinafter described, and according to the Rules and Regulations of the Board of Health.

The materials to be of the best description or as hereinafter specified.

The Plumber to obtain and pay for all permits of every description.

PIPING:

Main supply to be taken from city main through a 1 1-2 inch tin-lined galvanized iron pipe and run to top of boiler in Boiler Room. To have a street shut-off and waste in ground with shut-off gas pipe, rod and handle. From this main run a 1-inch galvanized iron pipe to supply the kitchen, toilets and bath room in rear wing of house; run a 3-4 inch galvanized iron pipe to supply the toilet in basement, a 3-4 inch galvanized iron pipe to supply all the bath rooms and toilets in middle part of house, and also another 3-4 inch galvanized iron pipe to supply all the fixtures in front wing. Each branch rise to have a shut-off cock with drip and waste. The sinks, bath tubs, water closets, and lavatories to be supplied with hot and cold water through a 3-4 inch galvanized iron pipe. The

WORD-SIGN SENTENCE DICTATION BOOK.

two water-backs of range to be connected with the boiler with 1 inch galvanized iron pipe.

The supply of hot water to be taken from the boiler through a 1-inch galvanized iron pipe to front of house and 3-4 inch galvanized iron branch risers to supply fixtures in each floor.

All water service pipes to be put up on wood stripping, prepared by carpenter, and secured with straps and screws. No pipes to be run where there is danger of freezing, or if the same is necessary they must be thoroughly packed with mineral wool, and encased by carpenter.

All pipes to be evenly graded so as to drain dry when water is turned off.

All connections of lead pipes to be made with wiped soldered joints. All connections of lead pipes with iron pipes to be made through brass ferrules, soldered to the lead, and calked with lead and oakum into the iron hub.

To have the necessary stops and wastes on each floor.

SALT WATER SUPPLY.

The Contractor to give a separate estimate of the expense of laying a line of 3-inch galvanized iron pipe from Boiler Room to the ocean and extending into the same a distance of feet and have the necessary strainer, etc., at the end. Also the necessary piping for supplying the bath tubs in the 2nd, 3rd and 4th floors with hot and cold sea water, all pipes to be 3-4 inch galvanized iron pipe. A Worthington double-acting pump to be provided and put in proper order, run by steam from boiler. Also a 60-gallon hot water heater to heat the same.

WORD SIGNS MADE EASY.

DRAIN OR SEWER.

There will be a line of 6-inch salt glazed pipe, first quality Akron, connecting with the main sewer. Must be laid with great care and in accordance with City Regulations. To have a uniform grade of not less than 1-4 inch to the foot. All joints to be made absolutely tight with fresh Portland Cement. Trenches to be filled in and thoroughly tamped.

The salt glazed sewer pipe to be joined at building line with a line of standard iron pipes *not tarred*, 6 inch diameter, and run from there to take the different vertical rises of soil pipe. Each horizontal line of soil pipe to have hand-hole for cleaning with opening above in floor for convenience of cleaning.

DRAIN TRAP:

In the line of main drain, place an earthen running trap, same size as pipe, with hand-hole for cleaning. Between the trap and house insert a T branch, and carry from same to grade line a 3-inch iron pipe to sewer as a fresh-air inlet, same to be covered with a ventilating cap.

SOIL PIPE:

Connect with the main drain below first floor level the different vertical rises of 4-inch standard iron soil pipe, not tarred. These lines of soil pipe to have all the necessary branches for connecting with the different fixtures. Pipe to be secured to wall with iron hold-fasts. All joints calked with oakum and run with moulten lead, and bedded with calking iron hammer. This line to be closed at bottom and subjected to water test in presence of Architect. Each separate line of soil pipe to have ventilating pipe of 4-inch cast iron run to 3 inches above roof and made thoroughly water-tight around same.

WORD-SIGN SENTENCE DICTATION BOOK.

BATH TUBS :

In each bath room place a porcelain-lined roll rim tub 5 feet 6 inches over all. To have rubber plug and chain complete. Supplied with hot and cold water. To have nickle-plated combination bath cock and trapped with 1 1-2 inch Bennor Trap. Bath Tubs to have two extra N. P. Combination Cock for the salt water supply. The bath tub in Servants' Bath to be a steel-clad wood rim.

WASH BASINS :

In each Bath Room where shown on plans, place a white marble countersunk wash basin with overflow, size 19x26 inches, with 8 inch back and end where required.

The toilet rooms on 2nd, 3rd and 4th floors, to have a two-bowl wash basin, size 19x49 inches, with back. In the men's toilet place a three-bowl wash basin, size 19x60 inches. These basins to be supported on jappaned brackets. To have nickle-plated compression basin faucets, plated stay, chain and plug. Waste through 1 1-2 inch pipe trapped with 1 1-2 inch S-trap with screws. To be supplied with hot and cold water. Bowls to be 14x17 inches.

The servants' toilets to have porcelain-lined combination slab and 14x17 inch oval bowl, with painted iron brackets. Nickle-plated plug and overflow strainer with two N. P. basin cocks.

CLOSETS :

In each bath and toilet room where shown on the plans place a plain Public Clóset with H. 215 Hardwood seat and lid attached to bowl, No. 138 Giant Round Corner tank and tank board with lead supply and flush pipes, or the plain Cuba outfit complete of the John Douglass Co, Catalogue Plate 50. Every closet is to be put in first-class working order.

All the fixtures for the entire house to be furnished by the Contractor at a cost of (including shades) \$800. They are to be selected by the Architect and the cost of same whether more or less is to be allowed to the Contractor or allowed by him to the owners as the case may be.

WORD SIGNS MADE EASY.

LOGOGRAMS ARRANGED ALPHABETICALLY

For Reference.

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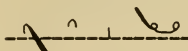
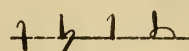
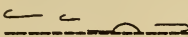
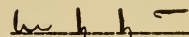
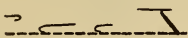
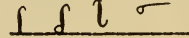

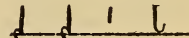

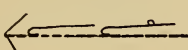
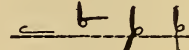

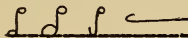

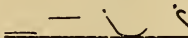

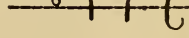
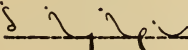
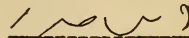



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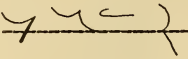
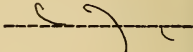
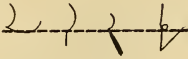
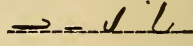
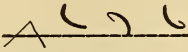
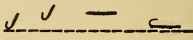
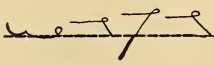
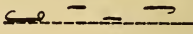
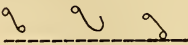
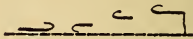
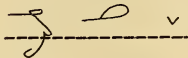
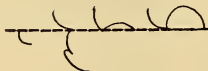
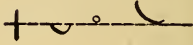
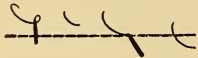
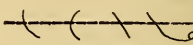
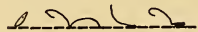
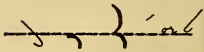
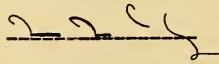
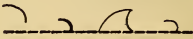
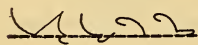
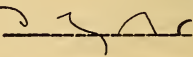
 begun
 behalf
 behind
 behold

 believe
 belong-ed
 better
 between

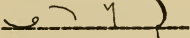
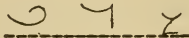
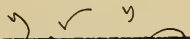
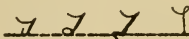
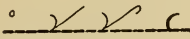

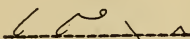



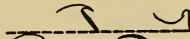

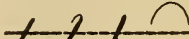


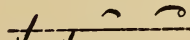
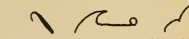
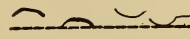
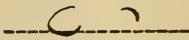
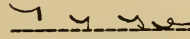


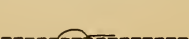
WORD-SIGN SENTENCE DICTATION BOOK.

| B | | D | |
|----------------|---|------------------|---|
| brother | | dark | |
| beyond | | danger | |
| but |  | dear |  |
| business | | December | |
| C | | | |
| call | | defendant | |
| called |  | determine |  |
| came | | determination | |
| can | | degree | |
| cannot | | deliver-ed-y | |
| care |  | deliverance |  |
| cared | | derive | |
| capability | | describe | |
| Catholic | | develop | |
| calculate |  | development |  |
| challenge | | did | |
| change-ed | | differ-ed-ent-ce |  |
| chapter | | difficult | |
| character |  | disagree |  |
| characteristic | | disadvantage | |
| child | | dissatisfy | |
| circumstance | | dissatisfaction |  |
| circumstances |  | do |  |
| circumstantial | | doctor | |
| collect | | doctrine | |
| come | | dollar | |
| common |  | done | |
| company | | due |  |
| comply | | during | |
| compliance | | duration |  |
| comprehend |  | E | |
| comprehensive | | each | |
| communication | | earnest |  |
| consider | | efficient | |
| consideration |  | either | |
| confidential | | electricity | |
| consequent | | enclosure |  |
| consequence | | endeavor | |
| continue |  | English | |
| correct | | | |
| credit | | | |

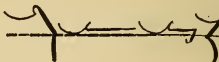


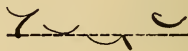
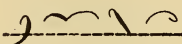

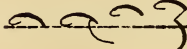


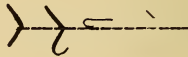
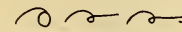
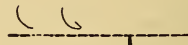
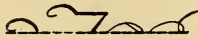
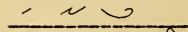

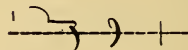

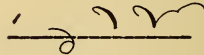



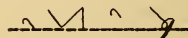
WORD SIGNS MADE EASY.

| E | | F | |
|---|---|---|---|
| enlarge enough equal especially |  | full-y further future |  |
| essential estate establishment et cetera |  | G gave get general-y generation |  |
| Europe ever every even |  | gentleman gentlemen give glory |  |
| evidence except exchange expect |  | glorious got good gone |  |
| express expression experience |  | government great guilt guilty |  |
| explanation extraordinary eye |  | H | |
| F fact faithful familiar failure |  | had hand has have |  |
| falsehood feature February few |  | half hath happy happiness |  |
| first firm for forget |  | happen hard hazard he |  |
| forgive forgot follow-ed forsake |  | hear heard health heart |  |
| forthwith forward from frequent |  | herein heretofore help held |  |

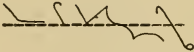

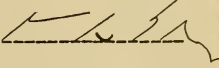
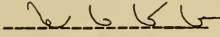
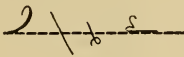
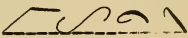
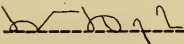
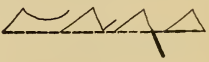
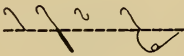
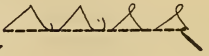
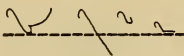
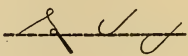
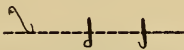
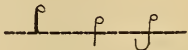
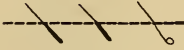
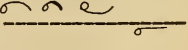
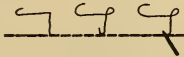
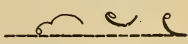
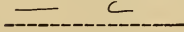
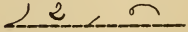
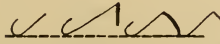
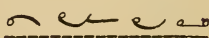
WORD-SIGN SENTENCE DICTATION BOOK.

| H | | I | |
|--------------------|---|------------------|---|
| hence | | information | |
| her |  | into |  |
| height | | intellect | |
| hesitate | | intelligent | |
| higher |  | intelligence | |
| highly | | intelligible |  |
| highest | | interest | |
| him | | | |
| his | | inaccurate | |
| history |  | individual |  |
| historian | | Iowa | |
| hold | | irregular-ly-ity | |
| holy | | is | |
| holiness |  | issue |  |
| hope | | it | |
| how | | | |
| however | | J | |
| howsoever |  | January | |
| honor | | just |  |
| honorable | | junior | |
| human | | K | |
| humble |  | keep |  |
| humor | | know | |
| hundred | | kingdom | |
| | | L | |
| I | | large | |
| l | | larger |  |
| idea |  | largest | |
| if | | lawyer | |
| illegible | | let | |
| imagine | | learn |  |
| imagined |  | legible | |
| immediate-ly | | letter | |
| impossible-y-ility | | liberty |  |
| important-ce | | likewise | |
| improve |  | little | |
| in | | long |  |
| income | | Lord | |
| indeed | | M | |
| indebted |  | made |  |
| independent | | machinery | |
| indiscriminate | | magazine | |
| influence | | magnanimous | |
| influenced |  | make |  |
| influential | | | |

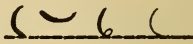


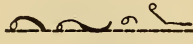
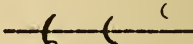
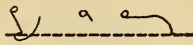

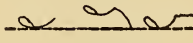
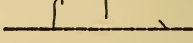
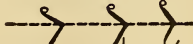
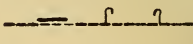
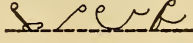
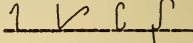
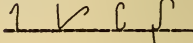
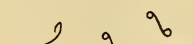
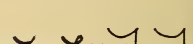
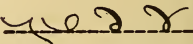
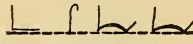
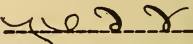
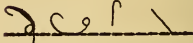
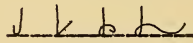
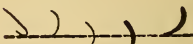
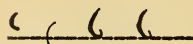

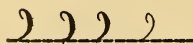
WORD SIGNS MADE EASY.

| M | | N | |
|----------------|---|-----------------|---|
| man | | neighborhood | |
| many | | neglect |  |
| manuscript |  | negligent | |
| | | New Jersey | |
| manufacture-ed | | New York | |
| material |  | no | |
| matter | | nobody |  |
| me | | nor | |
| measure | | none | |
| medium |  | not | |
| member | | nothing |  |
| men | | notwithstanding | |
| mercy | | November | |
| merciful |  | now | |
| mere | | number |  |
| merchandise | | | |
| messenger | | o | |
| might |  | object | |
| million | | objection |  |
| mind | | occur | |
| Misses | | of | |
| mistake |  | often |  |
| mistaken | | oh | |
| more | | on | |
| mortgage |  | onward | |
| most | | opinion |  |
| mostly | | opportunity | |
| month | | or | |
| Mr. |  | organize | |
| Mrs. | | other |  |
| much | | out | |
| mist | | ought | |
| my |  | ourselves |  |
| myself | | over | |
| | | overwhelm | |
| N | | owe-d | |
| nature | | own | |
| natural |  | owner |  |
| near | | | |
| necessity | | P | |
| necessary | | part | |
| neither |  | party | |
| never | | particular |  |
| nevertheless | | passenger | |

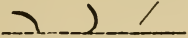
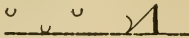
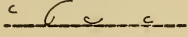
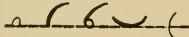
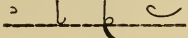




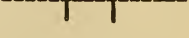
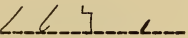

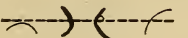


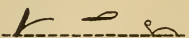



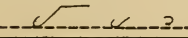
WORD-SIGN SENTENCE DICTATION BOOK.

| P | | R | |
|-------------------|---|-----------------|---|
| peculiar-ly-ity |  | rather |  |
| people-ed | | read | |
| perform | | real-ly | |
| perhaps | | reality | |
| person | | recollect | |
| phonography | | recommend |  |
| phonographer |  | refer | |
| phonographic | | reform | |
| pleasure | | regular | |
| popular |  | relation |  |
| possession | | remark | |
| political | | remember | |
| postmark | | render | |
| postmaster |  | report |  |
| practise-ical | | republic | |
| practicable-ility | | represent-ed | |
| principal-le-ly | | representative | |
| probable-ly-ility |  | representation |  |
| profit | | respect | |
| professor | | respectable-ity | |
| proficiency | | responsible | |
| proper |  | roll |  |
| prophet | | rule | |
| protect | | | |
| prove | | S | |
| providence |  | *said |  |
| providential | | satisfy-ied | |
| | | satisfaction | |
| public | | *seem | |
| publish-ed |  | seemed |  |
| purpose | | *seen | |
| | | secure | |
| Q | | | |
| quality | | seldom | |
| question |  | senior |  |
| questionable | | several | |
| quick |  | *shall |  |
| quite | | shorthand | |
| | | should | |
| R | | similar-ly-ity | |
| rail | | simple-ly | |
| railroad |  | single |  |
| railway | | singular | |
| rapid | | *six | |

WORD SIGNS MADE EASY.

| S | | T | |
|---------------|---|---------------|---|
| so | | they | |
| some | | thing |  |
| sometime |  | this | |
| | | think |  |
| somebody | | those | |
| something |  | though |  |
| somewhat | | thought | |
| speak | | | |
| special | | thousand | |
| spirit |  | throughout | |
| square | | thus |  |
| stenography | | till | |
| stenographer |  | time |  |
| stencographic | | to | |
| subject | | together | |
| subjected |  | told | |
| subjection | | toward |  |
| subsequent | | truth | |
| such |  | turn |  |
| sufficient | | twelve | |
| suggestion | | twenty |  |
| sure-ly | | U | |
| suppress |  | under | |
| surprise | | understand |  |
| | | unite | |
| | | unity | |
| T | | uniform | |
| take | | United States |  |
| tell |  | universe | |
| temperate | | universal |  |
| temperance | | university | |
| ten | | unless |  |
| territory |  | until | |
| testament | | up | |
| testimony | | upon | |
| that | | us |  |
| thank-ed |  | use | |
| than | | use | |
| then | | usual-ly | |
| there | | value |  |
| therefore |  | very | |
| their | | virtue | |
| three | | | |

WORD-SIGN SENTENCE DICTATION BOOK.

| W | | Y | |
|-------------|---|---------------------|---|
| way | | ye | |
| was | | yet | |
| watch |  | year |  |
| | | yesterday | |
| we | | * you | |
| well |  | x your | |
| went | | x yours |  |
| were | | young | |
| | | youth | |
| what | | | |
| whatever |  | | |
| whatsoever | | DAYS OF THE WEEK. | |
| when | | | |
| whenever | | Sunday | |
| whenceoever |  | Monday |  |
| whence | | Tuesday | |
| where | | | |
| wherever | | Wednesday | |
| wheresoever |  | Thursday |  |
| wherewith | | Friday | |
| whether | | Saturday |  |
| | | | |
| X which | | MONTHS OF THE YEAR. | |
| whichever |  | | |
| white | | January | |
| X who | | February |  |
| | | March | |
| X whom | | April | |
| X whose |  | May |  |
| whosoever | | June | |
| whole | | | |
| wholly | | July | |
| why |  | August |  |
| with | | September | |
| without | | | |
| within | | October | |
| witness |  | November |  |
| wisdom | | December | |
| woman | | | |
| women |  | | |
| word | | | |
| work | | | |
| world |  | | |
| would | | | |

WORD SIGNS MADE EASY.

PHRASES ARRANGED ALPHABETICALLY

For Reference.

A
are not
as far as
as soon as
as well as

as it were
as great as
as has
as his

as it
as it will
as is
as we

as would
as yet
as you
as fast as

at hand
at once
at all
at length

at first
at the first
at it
at all events

at all times
at any rate

B
better than
bill of lading
by the first
by way of illustration

C
can be
circumstances of the case
could not
collect on delivery

Constitution of the
United States

D
Dear Sir
do it
do not
did not

E
each are
each will
each will have
every one

F
first-class
for the first time
for it

for ever and ever
free on board
from first to last

G
gave it
give it


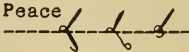
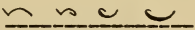
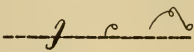
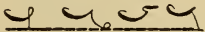
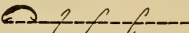
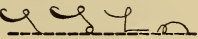
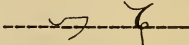
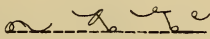
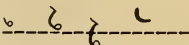
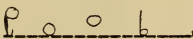


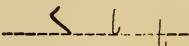
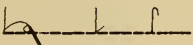

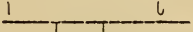
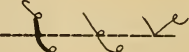


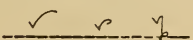
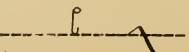
H
had not
has not
have been
have had

have not
he has
he is
he may

his own
history of the
United States

I
I am
I am not
I do
I do not

WORD-SIGN SENTENCE DICTATION BOOK.

| I | | J | |
|----------------------|---|----------------------|---|
| if you wish | | just been | |
| if it |  | Justice of the Peace |  |
| I have | | just what | |
| I have not | | | |
| I may | | L | |
| I may not |  | larger than | |
| in order to | | let us | |
| in our | | list price |  |
| in receipt of | | M | |
| in reference to |  | more than | |
| in regard to | | much are | |
| in reply to | | much will |  |
| in respect to | | much will have | |
| in response to |  | | |
| in stock | | N | |
| in some | | net cash | |
| in as many | | New York City |  |
| in the first place |  | | |
| in the second place | | O | |
| is not | | of his | |
| is said to have | | of these |  |
| is as |  | of those | |
| is his , | | of it | |
| it is | | on either hand | |
| it is impossible | | on the one hand |  |
| it may |  | on the other hand | |
| it may be | | ought to be | |
| it must | | ought to have |  |
| it must be | | out of | |
| it should |  | our own | |
| it will | | over and over again |  |
| it ought | | P | |
| it would |  | please advise | |
| it had | | post office |  |
| it ought to have had | | per cent. | |
| it would have had | | R | |
| it will not |  | regret to say |  |
| it will have | | | |
| it will have had | | S | |
| I will | | set forth | |
| I will not |  | should be |  |
| I trust that | | | |

WORD SIGNS MADE EASY.

S

should do
should have
so that
some one

s *sh* *so* *so*

such are
such are to have
such a one
such are not

su *su* *su* *su*

such as we
such as were
such as we have
such as will

su *su* *su* *su*

such as will be
such cases
such ought to have
such have

su *su* *su* *su*

such will
such were
such would have
such were to have

su *su* *su* *su*

such have had
such would have had
such were not

su *su* *su*

T

that is
there are
there would not
this is
this has never

t *th* *th* *th*

this letter
the first
they will
they are

t *th* *th* *th*

they are not
those who
to be
to do

t *th* *th* *th*

U

upon it

u

V

very much
very respectfully
very truly

v *v* *v*

W

we are
we are in receipt of
we have

w *w* *w*

we enclose
we remain
we will
with which

w *w* *w*

with them
with reference to
with respect to
who have

w *w* *w*

who can
which he knows
which is not
which will

w *w* *w*

which are
which have
which would have
which will have

w *w* *w*

which are to have
which were to have
which ought-nt
which ought to have had

w *w* *w*

which have had
will not
why not

w *w* *w*

Y

you are
you can
you may
your letter

y *y* *y*

yours respectfully
yours truly
yours very truly

y *y* *y*

Business Words.**A**

abolish
abundance
absolute
absolutely
accomplish
accomplished
accessory
acquainted
acquaintance
acquainting
achievement
accustomed
accommodate
accordingly
accumulation
adequate
adaptation
advertiser
advancement
adjusting
adjustable
admission
administer
administration
additional
affixed
affidavit
aforenamed
aforementioned
agreements
agriculture
agitation
allowance
alliances
alienate
alteration

amenable
anticipate
anticipation
anxious
annexed
annihilation
ancestors
announce
announcement
anxiety
apparently
appointment
appearance
appearances
approbation
appropriation
appreciate
appliances
approximately
appurtenances
arrangement
arisen
arbitrary
artifices
artificial
arctics
ascertaining
assert
assertion
assigned
assignment
assortment
associated
association
assent
assemble
assembled

assets
assumed
asunder
attempted
atmosphere
attendance
attendants
attractive
attributable
augury
auspices
augmented

B

bargain
bargained
backward
bankers
bankruptcy
barrels
bed-mold
bedded
benefit
beautiful
bequeathed
belligerent
bonds
bountiful
boiler
boarding
burners
bushels

C

career
capable
carelessness
candid
cancel

WORD SIGNS MADE EASY.

canvas
canvass
casings
catalogue
carpenter
carried
captivity
certify
certificate
centralized
ceiling
chamfered
characteristic
circulation
circumstance
circumstances
citizen
circle
circumference
clashing
cluster
clustered
classification
columns
collaterals
colored
complaint
community
communicate
compensate
compensation
complicity
commence
commenced
competent
commodity
commend
commended

commendation
competitors
competition
combined
complainant
competent
competence
conscientious
contrary
continuous
connecting
controversy
controversies
D
derived
dependent
distributed
discriminate
discriminating
discrimination
division
dimension
disinclined
disclosure
divulged
discouraging
discontinuance
disappear
disappearance
divest
discussion
diminution
depreciation
discount
discounted
disaster
disinterested
discrepancy

dictated
disappoint
disappointed
disappointment
discretion
diagram
disable
disregarding
dissolution
dissimilar
distress
dogged
drafts
drawee
duplicate
dwindled
E
earlier
eastern
eastward
earnings
earnestly
economize
economically
efficient
elsewhere
eloquent
elevator
electrical
electricity
eliminated
employees
embankment
embarked
embarrassed
embarrassment
enterprise
enthusiastic

WORD-SIGN SENTENCE DICTATION BOOK.

enumerated
 encumbered
 encouragement
 endeavor
 endeavoring
 engineer
 endorsement
 ensealing
 encroaching
 envelop
 entertained
 enormous
 endorsed
 + encounter +
 enroute
 equity
 equipped
 equivalent
 equitable
 error
 erroneous
 estimated
 essential
 expenditure
 examination
 excavated
 excavation
 executor
 executrix
 exhausted
 exhaustless
 exhilarating
 excrescences
 exuberance
 exertion
 external
 excellent
 exchange

expansion
 exceedingly
 exchangeable
 excessive
 exemplified
 exports
 exposure
 expanded
 exultation

F

factory
 fac-simile
 fascination
 facilitate
 fastened
 fatigue
 fertilize
 financial
 fluctuate
 fluctuation
 forced
 forbid
 forbidding
 formula
 foreign
 frontiers
 foundation
 formidable
 fragments
 fraternal
 franchises
 fraudulent
 furnace
 future
 furniture

G

gallery
 galvanized

generation
 gigantic
 girders
 glazed
 grading
 gradual
 gratitude
 guarantee
 guardianship

H

harrass
 harrassed
 habitual
 harmony
 handle
 headquarters
 heretofore
 hereinafter
 hereditary
 hereditaments
 hindrance
 hosiery
 hounding

I

identical
 identified
 illustrated
 illustration
 illusion
 important
 importance
 immense
 impetus
 implement
 impression
 immediately
 indicate
 indicating

WORD SIGNS MADE EASY.

indication
indebtedness
inestimable
intentional
inexcusable
indenture
intercourse
infringing
injunction
individual
inducement
incentive
inappropriate
independent
ingenuity
incarceration
innocent
installment
inclusive
indiscriminating
integrity
intimately
incompetent
intrinsic
insurrection
internal
interior
inclination
incompatible
indignantly
intentional
interwoven
intrepid
infamous
industry
industrial
introduction
incidental

insult
interposition
indifferent
instrument
intelligence
inevitable
inconvenience
insurance
instance
institution
ingratitude
indolent
inflict
insolent
insolvent
inviolate
investigation
irrevocably
iridescent
J
jamb
jeopardize
jobber
joists
judgments
judiciary
jurisdiction
K
kidnap
kidnapped
kiln-dried
knack
knavery
knavish
knob
knobbed
knot
knotted

knotty
knurl
L
landlord
laborers
legacies
levy
legislature
legislative
legislation
lengthened
licensed
limited
limitation
linseed
liquidate
literature
lien
M
magazine
married
machinery
manufacturer
manufacturing
majority
materially
manifest
manager
maintained
maintenance
matured
maturity
manipulate
margin
matched
malice
masticate
mentioned

WORD-SIGN SENTENCE DICTATION BOOK.

medium
membership
mechanic
mechanical
misfortune
misunderstanding
mischief
misapplication
misrepresented
mixed
mixture
mortgage
modification
modern
momentous
municipal
muttered
mutually
multiplicity

N

narrow
narrowness
natural
naturalization
negotiate
negotiating
necessity
nodded
non-payment
non-acceptance
non-collection
northern
northward
nourished

O

obedient
obligation
occupancy

officer
oit-repeated
operatives
ornamented
organized
organization
ordinary
original
outstanding
outweighed
overwhelming
ownership

P

patron
patronize
patriotic
partiality
patriotism
par
passenger
penalty
periodical
perused
petitioning
permanent
personally
pests
perpetually
perceiving
pediment
perceive
perilous
perplexed
perishable
perceptible
permanency
persuaded
penetrate

petitioner
phosphate
physical
pillar
plaintiff
plowing
precision
premature
profit
premium
professional
protracted
prismatic
precipitate
process
provocation
pursuant
pursuance
propriety
previously
prisoner
prosecute
promissory
proceeding
present
presence
presentation
hindermost
prosperity
prudent
preconcerted
proclaimed
privilege
preservation
played
plinths
pneumatic
positively

WORD SIGNS MADE EASY.

prefer
preference
printer
prominent
protect
pronounced
predominate

Q

quality
qualification
quantity
quotation

R

ratify
rate-cutting
radical
recommend
recommendation
remittance
release
remise
relation
resolution
rendered
resistance
reflection
repeatedly
retirement
rectify
reminiscences
remonstrated
resort
reluctant
rebellion
repugnant
reservoir
requirements
registered

reaction
relative
recovery
reconciled
reconciliation
recognizable
re-organization
remunerative
reputation
ridiculously
ribbed

S

salesrooms
samples
sacrifice
sacrificed
safeguard
satisfy
satisfied
satisfaction
serviceable
securities
secretary
severally
semi-circular
serrated
sentiment
selfishness
sheathed
shakes
sharply
shelled
silk
slighted
solicit
solicitation
solicitude
solicitor

soliciting
society
sold
southern
southward
speculate
speculating
special
specialty
specifically
specify
specification
square
standard
stationery
stationary
stability
starvation
supervisor
supervision
supplement
supplemental
surrogate
successors
superstition
suspended
sustained
suspicion
subscription
substantial
substantiate
summons
sworn
swindling
system
systematic

WORD-SIGN SENTENCE DICTATION BOOK.

T
 testament
 testimonial
 testamentary
 telegram
 terminals
 tenant
 threadbare
 therewith
 thunder
 traffic
 transport
 transporting
 transmitted
 transoms
 tranquil
 tradesman
 tremendous
 travelers
 transfer
 transferred
 transferable
 treacherous
 trimmed
 tribunals
 triumph
 thrift
 tympanums

U
 ultimate
 ultimately
 undervalue
 undervalued
 unforeseen
 unmarried
 unanimous
 unfrequently
 unaccountable

unexpectedly
 uncertainty
 unawares
 unfortunate
 unlicensed
 unqualified
 unquestioned
 unmistakable
 unmindful
 unfilled
 undergoing
 underlying
 unprecedented
 unsatisfactory
 unsuspecting
 uninterrupted
 unwarned
 unwarrantable
 usefulness
 utterance

V
 vary
 variances
 various
 valid
 verify
 verified
 verdict
 vegetable
 velvet
 virtue
 violence

Z
 ware
 wanes
 wainscot
 wainscoted
 wainscoting

warrant
 warranted
 well-assorted
 weevil
 weevily
 westward
 wharves
 wholesale
 witness
 widespread
 workmanship

X
 xanthine
 xanthate
 xanthium
 xanthamide
 xebec
 xenodochy
 xylitone
 xyloid
 xylograph
 xylography
 xylophone
 xyster
 xystus

Y
 yacht
 yesterday
 yellow
 yield
 yielded
 yielding

Z
 zeal
 zealous
 zinc
 zigzag
 zigzagging

Abbreviations.

| | |
|---------------------------------|-------------------------------|
| Et Cetera.....etc., &c. | LieutenantLieut. |
| Hundred weightcwt. | Adjutant General ...Adj. Gen. |
| MerchandiseMdse. | Next monthprox. |
| AdministratorAdmr. | Before ChristB. C. |
| AdministratrixAdmx. | In the Christian Era....A. D. |
| AttorneyAtty. | AgentAgt. |
| Againstv. or vs. | ForenoonA. M. |
| AssistantAsst. | AfternoonP. M. |
| And otherset al. | NoonM. |
| Common PleasC. P. | This monthinst. |
| DefendantDeft. | Last monthult. |
| PlaintiffPltf. | Accountacct., a-c. |
| Post OfficeP. O. | Barrelbbl. |
| Post MasterP. M. | BrotherBro. |
| SuperintendentSupt. | Care ofc-o. |
| God WillingD. V. | CreditCr. |
| AvenueAv. or Ave. | DebtorDr. |
| Ad libitumad lib. | Cash on delivery.....C. O. D. |
| Id est (that is)i. e. | Dozendoz. |
| Manuscript ...MS. (pl. MSS.) | DraftDft. |
| PostscriptP. S. | Errors excepted.....E. E. |
| Pro tempore (for the time) | Errors and omissions excepted |
| pro tem. | E. & O. E. |
| SecretarySec. | Doctor of Divinity.....D. D. |
| SeniorSr. | Bachelor of Laws.....LL. B. |
| JuniorJr. | Doctor of Laws.....LL. D. |
| Take NoticeN. B. | DoctorDr. |
| Videlicet (namely) viz. | Doctor of Medicine.....M. D. |
| All correctO. K. | ReverendRev. |
| CaptainCapt. | PresidentPres. |

WORD-SIGN SENTENCE DICTATION BOOK.

| | |
|-------------------------------|--|
| Mister | Mr. Vice-President |
| Mistress (pronounced Misses) | Professor |
| Mrs. | General |
| Messieurs (Fr. plural of Mr.) | Lieutenant General...Lt. Gen. |
| Messrs. | Major General.....Maj. Gen. |
| Madame (Fr.)..... | Brigadier General...Brig. Gen. |
| Mesdames (Fr. plural).. | Colonel |
| Honorable | Lieutenant Colonel....Lt. Col. |
| Esquire | Manufacturing ...Mfg., Mnfg. |
| Governor | Namely |
| Chancellor | For example..... |
| Vice-Chancellor | V. Pres. Prof. Gen. Lt. Gen. Maj. Gen. Brig. Gen. Col. Lt. Col. SS., ss. e. g. |

Foreign Phrases.

| | |
|-------------------|---------------------------------|
| Ad libitum | at pleasure. |
| Alias | otherwise. |
| alibi | elsewhere. |
| bona fide | genuine. |
| contra | against. |
| carte blanche.. | with full power. |
| debut | first appearance. |
| ex officio.... | by virtue of office. |
| en mass..... | in a body. |
| in toto.... | in the whole—entire. |
| interim..... | in the meantime. |
| mal a propos..... | ill-timed |
| nee..... | family name. |
| nom de plume.. | assumed name. |
| | non compos mentis |
| | of unsound mind. |
| | per capita..... |
| | by the head. |
| | per diem |
| | by the day. |
| | per se..... |
| | by itself. |
| | prima facie..... |
| | on first view |
| | pro et con.... |
| | for and against. |
| | tete a tete..... |
| | face to face. |
| | verbatim et literatim—word for |
| | word and letter for letter. |
| | Vice versa...the case being re- |
| | versed. |
| | Viva voce...by word of mouth. |

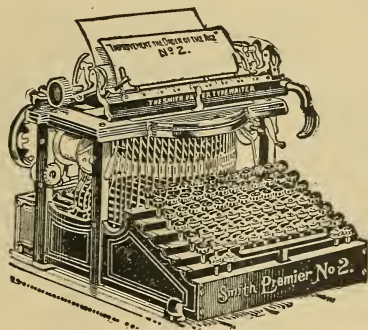
**Abbreviations of States and Territories
in the United States.**

| | |
|--------------|------------|
| Ala. | Mont. |
| Alas. T. | N. C. |
| Ariz. | N. Dak. |
| Ark. | N. J. |
| Cal., Calif. | Neb. |
| Colo. | N. H. |
| Conn., Ct. | N. Mex. T. |
| Del. | N. Y. |
| D. C. | Nev. |
| Fla. | O. |
| Ga. | Okla. T. |
| Ia. | Ore. |
| Ida. | Pa., Penn. |
| Ill. | R. I. |
| Ind. | S. C. |
| Ind. T. | S. Dak. |
| Kans., Ks. | Tenn. |
| Ky. | Tex. |
| La. | U. |
| Md. | Va. |
| Mo. | Vt. |
| Mass. | Wash. |
| Me. | W. Va. |
| Mich. | Wis. |
| Minn. | Wyo. |
| Miss. | |

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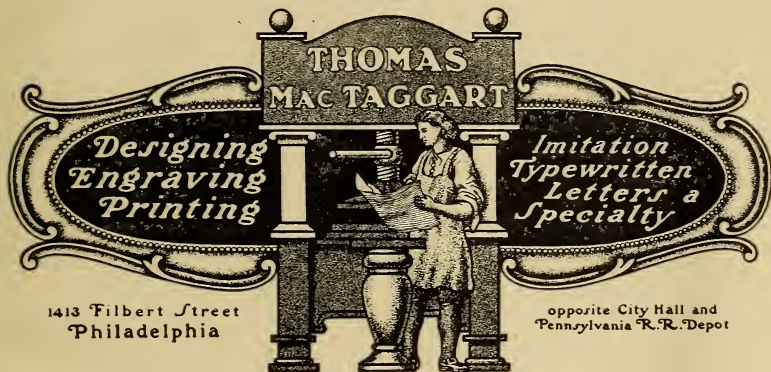
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